



Registered Charity No 1165574

Job Description

Role Title	Clinical Lead: Children and Young People
Location	7-8 Cathedral Lane, Truro
Post reports to	CEO
Salary at start	£37,000 pro-rata
Hours	22.5 (3 days) per week
Other Considerations	All successful applicants will be required to submit themselves for an Enhanced DBS check. Probation period of 6 months, with interim review after 3 months

MAIN PURPOSE AND SCOPE OF THE ROLE

The Children's Clinical Lead will ensure that our services and support for Children and Young People are effective, safe and delivered to the highest professional standards. They will also be the named clinical lead for our current BACP accreditation, ensuring that the service continues to meet the high standards of BACP accreditation.

They will be responsible for the clinical work and operational processes of a team of employed and sessional therapists and will report to the CEO.

The role is supported by a Referrals Administrator and General Administrator and works collaboratively with a Clinical Psychologist in the Evaluation and Quality Lead role across all of CLEAR's services

As part of the senior management team, the Children's Clinical Lead will support the strategic development of the charity and represent CLEAR in relevant partnerships and collaborations.

Key Tasks and Responsibilities:

- Oversight and management of therapists in terms of clinical work and processes, building effective teams and working relationships, ensuring the children's service is delivered in line with the BACP Ethical Framework

- Line management of employed therapists, including regular 1-2-1s.
- Ensuring the highest standards of clinical practice are maintained in line with BACP, HCPC, UKCP and other relevant professional frameworks. Clinical Lead for BACP accreditation.
- Supporting the Continuous Professional Development of therapists, linking this to operational need and opportunities to develop CLEARs services
- Working with the Referrals Support Coordinator, taking responsibility and accountability for referrals and assessments, ensuring allocations are made to therapists in a timely manner.
- Clinical Supervision coordination and oversight, arranging monthly supervisor meetings.
- Working with the Evaluation and Quality Lead in the development and implementation of clinical evaluation measures
- Ensuring the voice and needs of children and young people is foremost in service development
- Reporting to funders in line with the requirements of contracts and grant agreements.
- Working with the CEO and other service leads to develop evaluation measures and methods to understand the wider social impact of the Charity
- Oversee Safeguarding, assess risk for clients and therapists, and ensure that relevant policies, training and feedback/protocol is documented
- Ensure service is delivered in line with budget allocation and that CEO is updated monthly.
- Attend appropriate meeting both internal and externally to build and maintain excellent partnerships.
- Participate in the development of the charities annual strategy to ensure the therapeutic voice is embedded.
- Support CEO in developing the service offer and evaluating these in terms of effectiveness/viability/sustainability.
- Implement IT database to capture timely and essential data and produce data reports as requested by CEO. Attend monthly service delivery meetings with CEO and report on service delivery plans for the CLEAR Board.

General Duties

- To foster excellent effective communications throughout the service both internally and externally.
- To be responsible for own continuing self-development, undertaking training as appropriate.
- To ensure client filing systems are in place and maintained as required.
- Participate in recruitment and induction of new staff as appropriate.
- To undertake any other tasks deemed necessary so that the service is effective and well managed

This role may be reviewed and amended, by agreement, subject to the needs of service users, the organisation and funding.

Person Specification

Essential	Desirable	Demonstrated By
Post Graduate Qualification in counselling/therapy/psychology or other relevant field and registration with relevant professional body	Clinical Psychologist/Child and Adolescent Psychotherapist	Application Form Interview
5 years of experience of working with children and young people affected by domestic abuse and sexual violence	Research experience and relevant qualification	Application Form Interview
Excellent understanding of safeguarding children and vulnerable adults	Safeguarding qualification, experience as Safeguarding Lead	Application Form Interview
Experience of leading and developing a project of service	Leadership and Management or Project Management Qualification	Application Form Interview
Experience of line management and building successful teams	Experience of working across systems and building external partnerships	Application Form Interview
Good all round IT skills	Experience of working with bespoke databases	Application Form Interview

Updated October 21